

SEP 17 1953

MEMORANDUM FOR: Executive Secretary, CIA Incentive Awards Committee

FROM: Assistant Director for Research and Reports

SUBJECT: Recommendation - Salary Increase for Superior Accomplishment Award

REFERENCE: CIA Regulation [] dated 21 April 1953

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1. Attached is a memorandum recommending a one step pay increase award, under the provisions of CIA Regulation [] dated 21 April 1953, paragraph 3a(4), for [] Secretary GS-5, of the Strategic Division of ORR.

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2. The request for such recognition has been initiated by [] Chief of Strategic Division, ORR, and approved [] Chief of Economic Research Area, ORR.

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3. I am happy to place my approval on this request since I am convinced that [] has sustained work performance of a high degree of efficiency throughout her assignment to the Strategic Division since January 1951. I sincerely hope that CIA Incentives Award Committee will concur in this request and make the announcement of the award at an early date.

[]

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OTTO E. GUTHE
Assistant Director
Research and Reports

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ST/A/RR/[] (27 August 1953)

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RECORDED